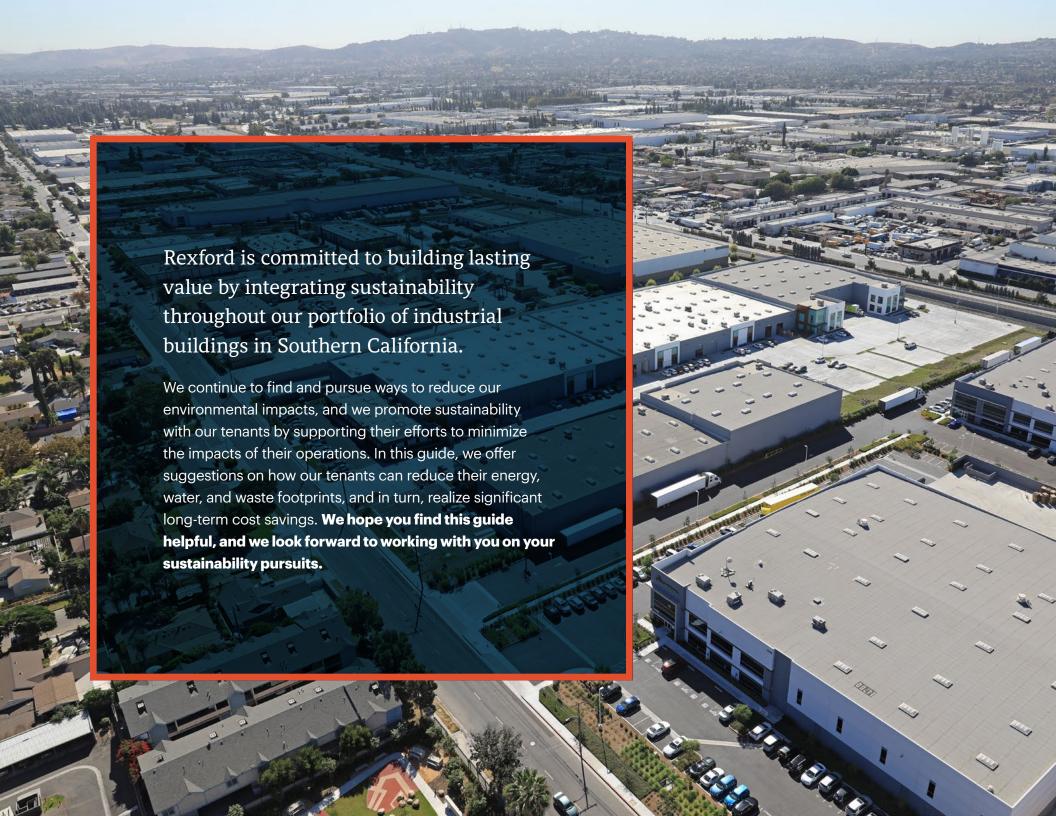


Tenant Sustainability Guide









Assess your consumption

Gather utility data to understand where energy and water are being used 2

Get your team on board

Employee buy-in is key to success when it comes to sustainability

5

Set achievable goals

Create targets based on your company's sustainability goals

Energy reduction opportunities









Upgrade lighting

LEDs use 90% less energy than traditional bulbs and can last 15 times longer



Use occupancy sensors to turn off lighting

Helps reduce usage and leads to cost savings



Power down electronic devices when not in use



Optimize HVAC efficiency with automatic controls

Controls may include optimal start/ stop, chilled and hot water resets, night setback and setup, night purge, and morning warm-up



Install programmable thermostats

Savings can be as much as 10% a year



Start a HVAC Preventative Maintenance Program

This will ensure HVAC systems are running at optimal efficiency



Keep exterior doors closed when running the HVAC system



Check seals at windows and doors

Ensures there is no loss of heated or cooled air



Purchase ENERGY STAR products



ADDITIONAL RESOURCES

Saving Energy in Commercial Buildings
Ways to Save Energy and Free up Business Cash
Energy Management After Hours
Checklists of Energy-Saving Measures





Water reduction opportunities



Create a water conservation plan



Turn off cooling units when not in use to save water and energy



Inspect water-consuming systems for leaks



Reset your water temperature settings to between 110-120 degrees Fahrenheit



Install aerated faucet heads



ADDITIONAL RESOURCES

<u>6 Steps to More Effective Water Conservation</u> <u>for Businesses</u>

Reduce Water Consumption in Industry



Install ENERGY STAR or WaterSense certified products which are up to 20% more efficient than conventional models



Reach out to Rexford

about ways to collaborate on installing water-conserving irrigation systems and drought tolerant landscaping at your space.



Waste reduction and recycling opportunities



Managing and Reducing Wastes: A Guide for Commercial Buildings



Conduct a waste assessment

Track your waste and develop a reduction program



Adopt a paperless policy

These initiatives can assist in reducing the amount of paper used in your offices



Look for reusable products and packaging



Change the design, manufacture, purchase, or use strategies of materials and products









Employee wellness opportunities



Implement a green cleaning policy, Green Seal or Eco Logo certified

Will reduce the usage of dangerous chemicals and can improve air quality for employees

Integrated pest managementThis reduces the use of harmful

pest control chemicals, both helping the environment and your employees



Create a smoking policy which prohibits smoking within close proximity to the building and near entrances

This will improve the air quality for employees



Encourage standing desk usage

Check indoor building systems to identify air quality issues

By doing building system checks, air quality issues can be found and fixed

For more information about how Rexford can help your business meet its sustainability goals, please contact your property manager, or visit the tenant portal here.



